

Student Scheduling (All Levels)

This guide is to help Washoe County School District staff navigate the video content as not all video content is applicable to school site staff.

- Sign up for the **Student Scheduling video** at the following link below. You will automatically be enrolled for the course.
https://university.infinitecampus.com/learn/courses/20643/student-scheduling?hash=33f4428b9effaa503e9b351c6f1809891ca585a2&generated_by=54237
- Download the **On Demand Course Reference Guide – Student Scheduling** to familiarize yourself with Infinite Campus terminology.
- **Watch ALL** the following course lesson videos in the following sections
 - Student Schedule (3:45)
 - Batch Edit Student Schedules Folder
 - Batch Edit Course Rosters (4:56)
 - Batch Edit Student Rosters (7:40)
 - Manually Building/Editing Section Rosters (6:40)
 - Edit Individual Student Schedules Folder
 - Walk-In Scheduler Overview (1:40)
 - Walk-In Scheduler - Navigation Display Options (3:13)
 - Walk-In Scheduler - Manage Course Requests (3:21)
 - Walk-In Scheduler - Add/Load Courses to a Student's Schedule (2:06)
 - Walk-In Scheduler - Assign a Student to a Team (0:58)
 - Walk-In Scheduler - Remove/Unload a Student's Schedule (0:59)
 - Walk-In Scheduler - Edit a Student's Schedule (4:16)
 - Walk-In Scheduler - Restore a Student's Schedule (0:48)
 - Walk-In Scheduler - Lock/Unlock a Student's Schedule (1:13)
 - Walk-In Scheduler - Scheduling Messenger (3:21)
 - Elementary Rosters Folder
 - Requests & Roster: Building Elementary Rosters
 - Student Gap Scheduler (2:47)
 - Student Schedule Documents (1:13)
 - Schedule Batch (1:58)
 - Student Scheduling: Final Quiz